



# ROURKELA MUNICIPAL CORPORATION

Uditnagar, Rourkela, Pin-769012

Mail Id: [rourkelamunicipality@gmail.com](mailto:rourkelamunicipality@gmail.com) Telephone: (0661) 2500388

Letter No. 10762 Date 05-09-2023

## Expression of Interest (EOI) for Selection of Mission Shakti Groups for O&M of Mission Shakti Cafe under Rourkela Municipal Corporation.

Rourkela Municipal Corporation invites Expression of Interest (EOI) in the Prescribed Formats (Annexure-I & II) in sealed cover from the intending Mission Shakti Groups having the credibility and experience for O&M of Mission Shakti Cafe and Overall management of Mission Shakti Cafe including cooking and serving and the entire responsibilities of Mission Shakti Cafe and bring in better accountability towards the public. The applicants should be under Rourkela Municipal Corporation and Steel Township Jurisdiction only.

01	Available of EOI documents in website	05.09.2023
02	Last date and time of submission of EOI	22.09.2023 ( BY 1.00 PM)
03	Date and time of Opening of EOI	26.09.2023 ( 11.00 AM)
04	For downloading the EOI documents and term and Condition of assignment, please visit the Rourkela Municipal Corporation website.	<a href="http://www.rmc.nic.in">www.rmc.nic.in</a>

The authority reserves right to reject any or all the EOIs without assigning any reason thereof. Any Change/ Correction/ Corrigendum in respect the above shall be placed in RMC website.

**Memo No.** 10763

Copy to Notice Board/ MIS, RMC to upload the EOI document in Rourkela Municipal Corporation website.

Commissioner  
Rourkela Municipal Corporation  
Date: 05-09-2023

**Memo No:** 10764

Copy to Director, I&PR Dept. Govt. of Odisha, Bhubaneswar for information and requested to publish the copy mentioned notice in two highly circulated Odia daily newspaper ( Rourkela Editions) on 06.09.2023. The font size should be 8 points and rate should be as per I&PR.

Commissioner  
Rourkela Municipal Corporation  
Date: 05-09-2023

Commissioner  
Rourkela Municipal Corporation



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Uditnagar, Rourkela, Pin-769012

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Rourkela Municipal Corporation invites Expression of Interest (EOI) in the Prescribed Format (Annexure-I & II) in sealed cover from the intending Mission Shakti Groups having the credibility and experience of O&M of Mission Shakti Cafe and Overall management of Mission Shakti Cafe including cooking and serving and the entire responsibilities of Mission Shakti Cafe and bring in better accountability towards the public.

## EOI Schedule

01	Available of EOI documents in website	05.09.2023
02	Last date and time of submission of EOI	22.09.2023 ( BY 1.00 PM)
03	Date and time of Opening of EOI	26.09.2023 ( 11.00 AM)
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### **Criteria for Evaluation:-**

1. The Mission Shakti Group must be adhering to **Pancha Sutra** management.
2. The Mission Shakti Group must have been involved in Income Generation Activity (IGA) at least for 3 years.
3. The Mission Shakti Group must have an annual turnover of minimum 5 lakhs per annum for last 5 years consecutively.
4. The Mission Shakti Group must have not been involved in any financial irregularities such as loan declared as NPA, Pre-settlement or one time settlement of loan etc.
5. The Mission Shakti Group members should not have record of involvement in any anti-social activity.
6. The Mission Shakti Group must have experience in Preparation of food and Management of similar Business activity.
7. The Mission Shakti Group having experience in similar kind of activities may be given preference.
8. The SHG should have PAN and Registration no. is Compulsory.
9. The SHG who have been engaged for O & M of FSTP, Aahaar, Cold Storage, SUH , Parking and Rental Housing is not eligible for apply Mission Shakti Caf .

### **Submission of Expression of Interests.**

The Mission Shakti Group shall submit their EOI as per the formats in Annexure-I & II along with photocopies of all the supporting document and should be covered with Seal and details of SHG with Phone No. And clearly super scribed as **“EOI for Selection of Mission Shakti Group for O&M of Mission Shakti Cafe”**.

EOI on its complete form in all respects as specified must be submitted on or before 22.09.2023 ( BY 1.00 PM) at Rourkela Municipal Corporation, addressed to the Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela-769012 through speed post/ registered post/ Courier or by Hand. The EOI will be opened on 26.09.2023 ( 11.00 AM) in the presence of the bidder, who wish to attend.



**Annexure- I**

**( Details document required for Evaluation of Mission Shakti Group)**

<b>Sl.no</b>	<b>Subject</b>	<b>Page. no</b>
<b>1</b>	Mission Shakti Group(MSG) Name, Adress and Ph.No	
<b>2</b>	First resolution Copy of MSG	
<b>3</b>	Name of the President, Adress and Ph.No	
<b>4</b>	Name of the Seceretary, Adress and Ph.No	
<b>5</b>	MSG PAN No.	
<b>6</b>	Bank statement of MSG last 1 year	
<b>7</b>	Resolution of MSG of last One year	
<b>8</b>	Statutory Compliances	
	Annexure-III	

**President**

**Stamp with Signature**

**Date:-**

**Secretary**

**Stamp with Signature**

**Date:-**

**Annexure- II**  
**ASSESSMENT INDEX – Mission Shakti Group**  
**( For engagement for Mission Shakti Cafe)**

Sl.No	Assesment Parameter	Marks	Means of verification	Remarks
1	Adherence to standard Practices of Group ( Pancha Sutra)	20	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• Regular Meeting-4</li> <li>• Regular Saving-4</li> <li>• Regular Internal lending -4</li> <li>• Regular Repayment - 4</li> <li>• Regular Record keeping -4</li> </ul>
2	No. of Active members	10	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• 10 Active members = 10</li> <li>• 7 to 9 Active members = 8</li> <li>• 4 to 7 Active members = 6</li> <li>• Less than 4 active member = 0</li> </ul>
3	Involvement in Income Generation Activity (IGA)	15	Field visit & document verification	<ul style="list-style-type: none"> <li>• 3 Activity = 15</li> <li>• 2 Activity = 10</li> <li>• 1 Activity = 5</li> </ul>
4	Turnover of Group	25	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• More than 5 lakh = 25</li> <li>• 3 Lakhs to 5 Lakh = 15</li> </ul>
5	Investment Capacity	20	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none"> <li>• 3 lakhs = 20</li> <li>• 2 lakhs = 15</li> <li>• 1 lakhs = 10</li> </ul>
6	Experience in handling Preparation of food or similar kind of Business	5	Field visit	<ul style="list-style-type: none"> <li>• 1 year or more = 5</li> <li>• Less than 1 year = 3</li> </ul>
7	Statutory Compliances	5	ISO Certificate and FSSAI Registration	<ul style="list-style-type: none"> <li>• Both Certificate = 5</li> <li>• One certificate = 2</li> </ul>
	<b>TOTAL MARK</b>	100		

**Note:-** 1.Mission Shakti Group having score below 40% shall not be considered for engagement.

2. If one to more MSG got Same Mark then there is a Common Test will be held on having 15 Marks.

## Annexure-III

We \_\_\_\_\_ Mission Shakti Group \_\_\_\_\_  
Area/Ward, we have declared that our group not involved any anti-social  
activity. we have also declared we agree all the criteria of running the Mission  
Shakti Cafe. Any deviation in this regard then strong action will be against us.

**President**

**Stamp with Signature**

**Date:-**

**Secretary**

**Stamp with Signature**

**Date:-**